



Approved

Rector of Adam University
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PROVISION

ON THE ATTESTATION COMMISSION

for 2022-2023 academic year

PROVISION

ON THE ATTESTATION COMMISSION

Bishkek 2022

1. GENERAL PROVISIONS

1.1. This Provision has been developed in accordance with the Law of the Kyrgyz Republic "On Education", the Procedure for admission to higher educational institutions of the Kyrgyz Republic, approved by the Resolution of the Government of the Kyrgyz Republic from May 27, 2011 No. 256 (as amended by the Resolutions of the Government of the Kyrgyz Republic from March 28, 2012 No. 215, June 19, 2012 No. 429, September 13, 2013 No. 514, June 16, 2014 No. 328, December 72015 No. 841, June 8, 2017 No. 355, March 28, 2018 No. 157, June 11, 2018 No., • 11279) and other normative legal acts of the Kyrgyz Republic in the field of education.

1.2. This Provision regulates the admission of citizens of the Kyrgyz Republic and citizens of other countries to Adam University for training in educational programs of higher professional education under contracts with tuition fees with legal entities and (or) individuals (hereinafter referred as the contract with tuition fees).

1.3. Attestation exams are conducted for individuals entering:

- the second and subsequent courses of higher professional education (bachelor's degree, specialty);
- accelerated programs of higher professional education;
- master's degree programs of higher professional education.

1.4. For the second and subsequent courses, individuals with a state-issued diploma of higher professional education of various levels are accepted. Individuals with a state-issued diploma of secondary professional education on the corresponding profile are accepted for subsequent courses in the relevant areas /specialties. The list of specialties of secondary professional education and the corresponding directions and specialties of higher professional education in the profile of the Ministry of Education and Science of the Kyrgyz Republic.

1.5. To accelerated and master's programs of higher professional education are accepted individuals who have a state-issued diploma of higher professional education of various degrees.

1.6. The plan of admission to the first year of applicants entering the educational programs of higher professional education (various levels of education) under contracts with the payment of tuition fees is determined based on the maximum contingent of licenses of the relevant areas / specialties of training, taking into account the actual contingent of students at Adam University.

1.7. Education of citizens of other countries at Adam University is carried out on the basis of international agreements that have entered into force in accordance with the established procedure, in which the Kyrgyz Republic is a party, as well as on the basis of agreements between educational organizations or with individual citizens.

1.8. To resolve conflict situations arising from the results of attestation exams at Adam University, the rector creates an appeal commission from among highly qualified specialists. The powers and the procedure for the activities of the appeal commission are determined by the

1.9. Applicants who are disagree with an attestation exams assessment have a right to apply statement to the appeal commission.

2. ORGANIZATION OF RECEPTION

2.1. For the organization and conduct of attestation exams, the chairman of the admissions committee approves the composition of the attestation commissions. The powers and the procedure for the activities of attestation commissions are determined by the Provisions on them approved by the rector. Attestation commissions are completed from the most experienced teachers of Adam University.

2.2. The composition of attestation commissions should be upgraded annually by at least 50 percent.

2.3. Acceptance of documents begins on June 20, 2019.

2.4. Admission to Adam University and its structural educational divisions is made on the personal application of citizens. When applying for admission to Adam University and its structural educational division, the applicant presents a document certifying his identity and citizenship. Attached to the application are:

- a state-issued document on secondary or higher professional education (certificate of graduation from a secondary school / university)/ academic certificate;
- 6 photos in the size of 3x4;
- copy of passport (birth certificate);
- copy of the registration certificate or military ID.

Additional documents (death certificates of parents, conclusion of medical and social expertise, diplomas of Olympiads, etc.) can be provided by the applicant if he claims benefits established by the legislation of the Kyrgyz Republic and the Provisions of Adam University.

2.5. Foreign citizens must present a document on education equivalent to the state document on secondary or higher professional education of the Kyrgyz Republic, as well as the conclusion of the Ministry of Education and Science of the Kyrgyz Republic on the recognition of its equivalence.

3. ATTESTATION EXAMS

3.1. Attestation exams are conducted in the form of an interview according to the attestation exam programs approved by the Rector of Adam University.

3.2. Applicants entering the followings are subject to the attestation exam (interview):

- second and subsequent courses of higher professional education (bachelor's degree, specialty) having a diploma of secondary professional education/academic statement
- accelerated programs of higher professional education (bachelor's degree) having a diploma of higher professional education of various levels;
- master's degree programs of higher professional education, a diploma of higher professional education of various levels.

3.3. Individuals who have a diploma of higher professional education from Adam University in the educational programs of bachelor's degree attestation exams (interview).

3.4. Attestation exams (interviews) are conducted by the attestation commission for secondary / higher professional education programs for compliance with the previous level of education approved by the Rector of Adam University.

3.5. Competitive selection for accelerated programs of higher professional education and master's degree is carried out in accordance with the admission plan approved by the Rector and agreed with the Ministry of Education and Science of the Kyrgyz Republic.

3.6. The results of the attestation exams serve as the basis for recommendations for enrollment the number of students.

3.7. The schedule of attestation exams is approved by the chairman of the admission Committee of Adam University or his deputy and is brought to the attention of applicants.

3.8. The interview procedure is formalized by a protocol in which the questions to the applicant and a short comment (abstract) of the answers to them are recorded.

3.9. Individuals who failed to attend the attestation exams for a valid reason (illness or other circumstances documented) are allowed to them in parallel groups, at the next stage of passing the attestation exams or individually during the period until their complete completion.

3.10. The list of applicants recommended for enrollment must be posted no later than 1 o'clock in the morning of the next day after the attestation exams.

4. ORGANIZATION OF ENROLLMENT

4.1 After the completion of the attestation exams and the announcement by the admissions committee of Adam University of the lists of individuals recommended for enrollment, applicants are required to submit the original document of education to the admissions committee within the prescribed time.

4.2 The decision of the admissions committee to enroll applicants in the number of University students is formalized by the protocol.